

Healthcare Employee Health Nurses Association of New England
Meeting Minutes – April 12, 2019

Location: Rochester, NH

Speaker: Multiple

Educational Topic: Spring Occupational & Employee Health Conference

Business Meeting Time: 12:25PM

Attendance: L. Batchelder, M. Brodeur, N. Busch, R. Carruthers, M. Center, E. Cesare-Smith, N. Clover, M. Cooke, C. Corbett, J. Donovan, M. Eweka, J. Gallant, M. Hall, S. Hallene, C. Manning, A. Mills, S. Moreau, M. Nelson, E. O'Donnell, J. Parker, A. Robinson, S. Rooks, C. Ruggiero, M. Saliba, S. Scheinman, S. Shingleton, S. Skillings, A. Walker, K. Begin



TOPIC	DISCUSSION	ACTION	FOLLOW-UP Who/ When
Call to Order Minutes	Assignment of recorder duties for this meeting: Minutes of November 2018 meeting:	Muriel Saliba Changes: Add S. Scheinman to attendees	
Report of Officers	<p>President: Julie Gallant – nothing to report</p> <p>Vice President: Mary Mulder - absent</p> <p>Directors: Elaine Frisella – nothing to report Carol Ruggiero - nothing to report</p> <p>Communications Officer: Janice Parker – voting is in process</p> <p>Treasurer: Kit Manning</p> <ul style="list-style-type: none"> • Balance: \$3,896.69 • Income: \$450, member dues + \$285 guest fees = \$735 • Expenses: \$2 monthly statement paper fee x 4; \$13.94 monthly web site fee x 4; November meeting - \$431.34; \$100 bereavement donation to NE Hoops Academy; Total Expenses \$595.10 • 42 current members; 9 Honorary Members <p>NOTE: Kit is leaving the area. Her co-worker Muriel Saliba has agreed to take over the duties of Treasurer for this term.</p>	Members are reminded that dues are payable by May 1 st annually.	Officers, next meeting
Report of Committees	<p>Membership & Nominating Committee: Nicole Busch; Kim Begin; Maggie Cooke (assist from J. Parker)</p> <p>Nominations and creation of April ballot are in process for President & Vice President.</p>	M. Saliba as Treasurer approved by the membership. Members are requested to send in nominations as soon as possible.	Nicole Busch; Kim Begin; Maggie Cooke (assist from J. Parker), election results to be ready for May meeting.

TOPIC	HEHNA Minutes - Page 2 DISCUSSION	ACTION	FOLLOW-UP Who/ When
<p>Report of Committees (cont.)</p>	<p>Planning and Education Committee: M. Nelson, M. Center, C. Manning (N. Clover – unofficial!)</p> <p>May Meeting: Friday, 05/03/2019 – ANNUAL MEETING Place: Public Health Museum, Tewkesbury, MA Host: Nancy Clover Activity: Making spring bouquets & ice cream social Topic: <i>Someone Stole My DIAMOND Bracelet! ... the Truth, the Humor and the Thievery of Alzheimers</i> Speaker(s): Mal Allard, Founder and Director, <i>Their Real World</i></p> <p>September Meeting: Wednesday, 09/25 /19 Place: TBD Host: Kim Begin Topic/ Speaker(s): TBD</p> <p>November Meeting: Wednesday, 11/06/19 Place: Catholic Medical Center, Manchester, NH Host: Carol Ruggiero Topic/ Speakers: TBD</p> <p>January Meeting: Wednesday, 01/22/20 , snow date – 01/29/20 Place: Portsmouth Regional Hospital, Portsmouth, NH Host: Marie Hall <u>Topic: Networking/ policy-sharing only</u></p> <p>March Meeting: Friday, 04/03/2020 Place: Community Education & Conference Center, Frisbie Memorial Hospital, Rochester, NH Host: Janice Parker Topic/ Speakers: Joint Occupational/ Employee Health Conference with NHAOHN HEHNA is responsible for venue & food service; NHAOHN is responsible for topics & speakers</p>	<p>K. Begin is working on finding a location and speaker. Members are requested to offer suggestions.</p>	<p>M. Nelson, M. Center, C. Manning, (N. Clover) next meeting</p> <p>M. Nelson, M. Center, C. Manning to assist</p> <p>J. Parker, A. Mills, now and ongoing</p>

**HEHNA Minutes - Page 3
DISCUSSION**

TOPIC	HEHNA Minutes - Page 3 DISCUSSION	ACTION	FOLLOW-UP Who/ When
<p>Report of Committees (cont.)</p>	<p><u>By-Laws Committee</u>; Janice Parker & Eileen O'Donnell Proposed revisions were presented: addition of Communications Officer, including duties, term of office and year of election</p>	<p>Revised By Laws will be sent to members.</p>	<p>J. Parker, E. O'Donnell, complete</p>
<p>Unfinished Business</p>	<p>None.</p>		
<p>New Business</p>	<p>It was shared that <i>Power of Flowers</i> is an organization that picks up donated flowers (from funerals, memorials, and other events) and creates bouquets which are donated, for example, to Meals on Wheels recipients.</p>	<p>Information only.</p>	
<p>Adjourned</p>	<p align="right"><u>12:35</u> PM</p>		