

Healthcare Employee Health Nurses Association of New England
Meeting Minutes – May 3, 2019

Location: Tewkesbury, MA Speaker: Mal Allard, Founder & Director “Their Real World”
 Educational Topic: *The Truth, the Humor and the Thievery of Alzheimer’s*
 Business Meeting Time: 12:45PM
 Attendance: N. Busch, R Carruthers, N. Clover, M. Hall, C. Manning, E. O’Donnell, J. Parker, A-M. Reardon, S. Touchette



TOPIC	DISCUSSION	ACTION	FOLLOW-UP Who/ When
Call to Order Minutes	Assignment of recorder duties for this meeting: Minutes of April 2019 meeting:	Janice Parker Accepted	
Report of Officers	<p>President: Julie Gallant – absent Vice President: Mary Mulder - absent Directors: Elaine Frisella – absent Carol Ruggiero - absent</p> <p>Communications Officer: Janice Parker – the 2019 HEHNA election results have been tabulated. Nicole Busch is our new Vice President and is chairing the meeting.</p> <p>Treasurer: Kit Manning/ Muriel Saliba</p> <ul style="list-style-type: none"> • Balance: \$4,130.99 as of 04/30/2019 • The 2019-2020 HEHNA Budget Proposal was reviewed and will be sent out to members. • Proceeds of the 2019 Conference will be re tabulated after HEHNA members’ attendees meals are paid in. 	<p>Nicole Busch chaired the meeting</p> <p>Members are reminded that dues were payable by May 1st.</p> <p>2019-2020 Budget proposal attached to Minutes</p>	<p>Officers, next meeting</p> <p>M. Saliba, next meeting</p>
Report of Committees	<p>Membership & Nominating Committee: Nicole Busch; Kim Begin; Maggie Cooke (assist from J. Parker)</p> <p>Election results: 2019-2021 President: Julie Gallant 2019-2021 Vice President: Nicole Busch</p>		<p>Nicole Busch; Kim Begin; Maggie Cooke (assist from J. Parker), as needed</p>

TOPIC	HEHNA Minutes - Page 2 DISCUSSION	ACTION	FOLLOW-UP Who/ When
<p>Report of Committees (cont.)</p>	<p>Planning and Education Committee: M. Nelson, M. Center, C. Manning, (N. Clover) - <i>THANK YOU to the out-going committee members!</i></p> <p>May Meeting: Friday, 05/01/2020 – ANNUAL MEETING Place: TBD Host: TBD Activity: TBD Topic: TBD Speaker(s): TBD</p> <p>September Meeting: Wednesday, 09/25/19 Place: TBD Host: Kim Begin Topic/ Speaker(s): Benefits of the Mediterranean Diet - <i>tentative</i></p> <p>November Meeting: Wednesday, 11/06/19 Place: Catholic Medical Center, Manchester, NH Host: Carol Ruggiero Topic/ Speakers: TBD</p> <p>January Meeting: Wednesday, 01/22/20 , snow date – 01/29/20 Place: Portsmouth Regional Hospital, Portsmouth, NH Host: Marie Hall <u>Topic: Networking/ policy-sharing only</u></p> <p>March Meeting: Friday, 04/03/2020 Place: Community Education & Conference Center, Frisbie Memorial Hospital, Rochester, NH Host: Janice Parker Topic/ Speakers: Joint Occupational/ Employee Health Conference with NHAOHN HEHNA is responsible for venue & food service; NHAOHN is responsible for topics & speakers</p>	<p>NEW COMMITTEE MEMBERS: Marie Hall, Maggie Cooke, Nancy Clover</p>	<p>M. Hall, M. Cooke, N. Clover</p> <p>K. Begin, ASAP</p> <p>C. Ruggiero, as soon as more information is available</p> <p>M. Hall, as soon as more information is available</p> <p>J. Parker, A. Mills, now and ongoing</p>

TOPIC	HEHNA Minutes - Page 3 DISCUSSION	ACTION	FOLLOW-UP Who/ When
Report of Committees (cont.)	<p>By-Laws Committee: Janice Parker & Eileen O'Donnell - <i>THANK YOU to the out-going committee members!</i></p> <p>Revised By Laws were distributed to members via email</p>	<p>NEW COMMITTEE MEMBERS: Eileen O'Donnell</p> <p>Members are requested to send revision suggestions to Eileen.</p>	<p>E. O'Donnell, as needed. Final revisions to be presented to the membership by March 2020.</p>
Unfinished Business	<p>Spring Occupational & Employee Health Conference feedback was reviewed and discussed.</p> <ul style="list-style-type: none"> • 90- minute presentations are not well accepted • The Public Health Nurse was very good. • Speaker topics suggested: <ul style="list-style-type: none"> ○ TB Update ○ Sharps Safety ○ Post exposure management ○ Post exposure counseling ○ New Guidelines for post exposure testing 	<p>Agreed:</p> <ul style="list-style-type: none"> • No 90-minute presentations • Request the PH Nurse again – perhaps to give a TB Update 	
New Business	None		
Adjourned	01:15 PM		